



**COWLEY COLLEGE
& Area Vocational Technical School**

COURSE PROCEDURE FOR

**PSYCHOLOGY
PSY6711 3 Credit Hours**

Student Level:

This course is open to students on the college level in either Freshman or Sophomore year.

Prerequisites:

None

Controlling Purpose:

As our world grows more complex, each individual has an increasing need to know both himself/herself and the world around him/her better. General Psychology is offered as an initial step in aiding each student to identify and become aware of variables that affect his/her own behavior and the behavior of others. The knowledge gained from General Psychology, when applied in individual lives, will allow the learner to become a more productive member of society. This course also will provide a broad foundation of fundamental principles for the learner to build upon through additional courses in the Psychology field.

Learner Outcomes:

The learner completing this General Psychology course will:

1. Gain an appreciation of the scientific methods of Psychology:
2. Gain a readiness to apply those methods in his/her life:
3. Develop skill in evaluating popular accounts of Psychology:
4. Gain an understanding of the variables involved in behavior and how those variables are utilized in affecting behavior:
5. Gain an understanding of the major methods and tools used in the psychology field:
6. Through this understanding, when applied in the situation, the individuals will function in society in a more efficient manner. Also, a greater attitude or understanding of self and others will be gained to be utilized throughout life:
7. Gain a broad-based foundation of fundamental principles in the Psychology field from which to build upon with additional courses in the field.

Units Outcomes and Clock Hours of Instruction for Core Curriculum:

The following outline defines the minimum core content not including the final examination period. Instructors may add other material as time allows.

Evaluation Key:

A = All major and minor goals have been achieved and the achievement level is considerably

- above the minimum required for doing more advanced work in the same field.
- B = All major goals have been achieved, but the student has failed to achieve some of the less important goals. However, the student has progressed to the point where the goals of work at the next level can be easily achieved.
- C = All major goals have been achieved, but many of the minor goals have not been achieved. In this grade range, the minimum level of proficiency represents a person who has achieved the major goals to the minimum amount of preparation necessary for taking more advanced work in the same field, but without any major handicap of inadequacy in his background.
- D = A few of the major goals have been achieved, but the student's achievement is so limited that he is not well prepared to work at a more advanced level in the same field.
- F = Failing, will be computed in GPA and hours attempted.
- N = No instruction or training in this area.

UNIT 1: PERSONAL MANAGEMENT SKILL						
Outcomes: Upon Completion of this unit, students will be able to successfully...						
A	B	C	D	F	N	Specific Competencies
						Demonstrate the ability to:
						1. Attends class on a regular and timely basis.
						2. Written work displays material discussed in class in a clear, concise manner with few grammatical errors.
						3. Oral participation in class reflects clear, concise, thought out views.
						4. Completion of assignment is on or before due date.
						5. Interpersonal skills reflect the ability to work with large and small groups to reach a common goal.

UNIT 2: THE SCIENCE OF PSYCHOLOGY						
Outcomes: Upon Completion of this unit, students will be able to successfully...						
A	B	C	D	F	N	Specific Competencies
						Demonstrate the ability to:
						1. Understand psychology as a discipline.
						2. Know the goals of psychology.
						3. Be familiar with research methods used by psychologists.
						4. Trace the development and growth of psychology as a science.

						5. Understand the importance of human diversity in psychology.
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UNIT 3: THE BIOLOGICAL BASIS OF BEHAVIOR

Outcomes: Upon Completion of this unit, students will be able to successfully...

A	B	C	D	F	N	Specific Competencies
						Demonstrate the ability to:
						1. Identify the structure and functions of neurons.
						2. Be familiar with the central and peripheral nervous system.
						3. Know the characteristics of the endocrine system.
						4. Understand behavior genetics.

UNIT 4: LEARNING

Outcomes: Upon Completion of this unit, students will be able to successfully...

A	B	C	D	F	N	Specific Competencies
						Demonstrate the ability to:
						1. Understand the nature of the sensory processes.
						2. Differentiate between sensory information and perceptual processes.

UNIT 5: STATES OF CONSCIOUSNESS

Outcomes: Upon Completion of this unit, students will be able to successfully...

A	B	C	D	F	N	Specific Competencies
						Demonstrate the ability to:
						1. Recognize both natural and artificial variations in consciousness.
						2. Be able to explain how drugs alter consciousness.

UNIT 6: LEARNING

Outcomes: Upon Completion of this unit, students will be able to successfully...

A	B	C	D	F	N	Specific Competencies
						Demonstrate the ability to:
						1. Know what psychologists mean by learning.
						2. Be able to recognize examples of both classical and operant

						Conditioning.
						3. Recognize the processes involved in cognitive learning.
						4. Describe how learning through observation occurs.

UNIT 7: MEMORY
 Outcomes: Upon Completion of this unit, students will be able to successfully...

A	B	C	D	F	N	Specific Competencies
						Demonstrate the ability to:
						1. Be able to explain the characteristics of the sensory registers.
						2. Understand what is meant by both short and long term memory, their characteristics, & the information they contain.
						3. Be aware of special topics in memory.
						4. Describe what psychologists know about the biological foundations of memory.

UNIT 8: COGNITION AND MENTAL ABILITIES
 Outcomes: Upon Completion of this unit, students will be able to successfully...

A	B	C	D	F	N	Specific Competencies
						Demonstrate the ability to:
						1. Be able to identify the building blocks of thought.
						2. Utilize problem - solving methods in classroom activities.
						3. Identify the two types of decision making.
						4. Explain what psychologists mean by reliability and validity.
						5. Be able to discuss the determinants of intelligence.
						6. Know the extremes of intelligence.
						7. Understand what is meant by creativity, how it is assessed and how it is related to intelligence.

UNIT 9: MOTIVATION AND EMOTION

Outcomes: Upon Completion of this unit, students will be able to successfully...						
A	B	C	D	F	N	Specific Competencies
						Demonstrate the ability to:
						1. Be familiar with the different perspectives of motivation.
						2. Know the primary drives.
						3. Differentiate between stimulus motives and learned motives.
						4. Describe how motives can be viewed as a hierarchy.
						5. Recognize the basic emotions, how they're expressed, and the effect on gender on emotional expression.

UNIT 10: LIFE SPAN DEVELOPMENT						
Outcomes: Upon Completion of this unit, students will be able to successfully...						
A	B	C	D	F	N	Specific Competencies
						Demonstrate the ability to:
						1. Trace the processes of development across the life-span (from the prenatal period until death)

UNIT 11: PERSONALITY						
Outcomes: Upon Completion of this unit, students will be able to successfully...						
A	B	C	D	F	N	Specific Competencies
						Demonstrate the ability to:
						1. Understand various theories of personality.
						2. Understand how psychologists from different areas view the consistency of personality.
						3. Be familiar with the ways in which personality is assessed.

UNIT 12: STRESS AND HEALTH PSYCHOLOGY						
Outcomes: Upon Completion of this unit, students will be able to successfully...						
A	B	C	D	F	N	Specific Competencies
						Demonstrate the ability to:
						1. Know the sources of stress.
						2. Understand how to cope with stress.
						3. Recognize the effect of stress on health.

UNIT 13: PSYCHOLOGICAL DISORDERS

Outcomes: Upon Completion of this unit, students will be able to successfully...

A	B	C	D	F	N	Specific Competencies
						Demonstrate the ability to:
						1. Distinguish the characteristics that constitute abnormal behavior.
						2. Be able to identify the types of disorders.
						3. Describe gender differences in abnormal behavior.

UNIT 14: THERAPIES

Outcomes: Upon Completion of this unit, students will be able to successfully...

A	B	C	D	F	N	Specific Competencies
						Demonstrate the ability to:
						1. Differentiate between the various types of therapies.
						2. Be familiar with trends in institutionalization and deinstitutionalization.
						3. Summarize gender differences in illness & treatment.

UNIT XV: SOCIAL PSYCHOLOGY

Outcomes: Upon Completion of this unit, students will be able to successfully...

A	B	C	D	F	N	Specific Competencies
						Demonstrate the ability to:
						1. Understand the concept of Social Cognition
						2. Describe the components and sources of attitudes.
						3. Explain how behavior is influenced by society.
						4. Demonstrate knowledge of social action & its effects.

UNIT XVI: SERVICE LEARNING

Outcomes: Upon Completion of this unit, students will be able to successfully...

A	B	C	D	F	N	Specific Competencies
						Demonstrate the ability to:
						1. Participate in the community as a productive citizen through service learning.
						2. Develop an understanding of Psychological issues in other's lives

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						through participation in the community.
						3. Explain, through reflection, how service learning is related to concepts learned in the classroom; reflection logs, written papers, class presentations.
						4. Student must complete no less than 5 hours of service for the semester. Additionally all service projects must be approved through ACES. Instructors will work with ACES to track student hours. Service learning will count for no less than 15% of the final course grade.

Textbook:

Contact Bookstore for current textbook.

Materials/Equipment Required:

Overhead Projector Disk Player
Television Computer
VCR

Attendance Policy:

Students should adhere to the attendance policy discussed on the first day of class.

Grading Policy:

Grading may vary according to the instructor.

Criterion Based Evaluation:

Grading may vary according to the instructor, however, the Service Learning component must be weighted at no less than 15% of the student's final grade.

Letter grades will be assigned according to the following scale
A = 100-90
B = 89-80
C = 79-70
D = 69-60
F = 59 and below

Maximum class size: 40

Course Time Frame: 3 Credit Hours

Catalog Description:

PSY 6711 GENERAL PSYCHOLOGY 3 hrs.

A general introduction to the scientific study of human behavior as it applies to daily living. The scope of this course includes history, basic theories, biological bases of behavior, development, cognitive processes, individual awareness, motivation, emotion, personal adjustment and social psychology.

Academic Code of Conduct:

Cowley College is committed to instilling in its students a high level of academic integrity. Integrity in the classroom is a definite expectation. Students who compromise the integrity of the academic process are subject to disciplinary action by the college.

A violation of academic integrity includes but is not limited to:

- Plagiarism
- Cheating
- Fabrication and Falsification
- Multiple Submission
- Misuse of Academic Materials
- Complicity in Academic Dishonesty

If a student is ever in doubt about the specific guidelines governing individual or group work with respect to a particular course or assignment, be sure to ask the instructor for clarification.

XF Grade

In accordance to the Academic Code of Conduct, an XF grade may be given to:

1. Students who are guilty of academic misconduct on tests or major assignments.
2. Students who knowingly facilitate classmates in academic misconduct on tests or major assignments (will be based upon the decision of the Appeals Committee).
3. Students who commit repeat violations of the Academic Code of Conduct on any class assignments.

The Academic Code of Conduct will be used to define academic misconduct.

If an instructor determines a student should receive an XF grade:

1. The instructor will meet with the student and follow the Academic Code of Conduct to ensure that the student has an initial opportunity to respond.
2. If the instructor still believes the student should receive an XF grade, the instructor will notify the Instructional Office and complete an XF form.
3. The student will then be notified of his/her right to appeal by the Appeals Committee, which will be scheduled as needed.
4. If the student chooses to appeal the X portion of the grade, the Appeals Committee will have the final authority.
5. The student will have the opportunity to remain in the class until the appeal process has been completed. Formal withdrawal from the class will not prevent the student from receiving a grade of XF.
6. A student may not withdraw from a class after receiving a grade of XF.
7. The decision of the Appeals Committee will be the final decision. The student, teacher, and advisor will be notified within 4 business days

To have the first XF grade removed from his/her transcript, the student must perform 20 hours of community

service and successfully complete a course on academic honesty by the end of the following semester. The community service will be arranged through A.C.E.S. and will be completed at the discretion of the A.C.E.S. sponsor. The course will be for 1 credit hour at the student's expense with no financial aid or scholarship assistance. The Instructional Office may keep internal records that show the student received an XF grade that was later converted to an F after completion of the required community service and short course on academic honesty.

If a student receives an XF grade for a second time, that grade will remain on his/her transcript with no opportunity for removal. An XF grade cannot be erased from the Academic Fresh Start program.

Academic Misconduct

First Level Resolution

The original jurisdiction of any case involving academic misconduct shall be with the faculty member whose course the alleged misconduct occurred. If a faculty member suspects a student of an academic misconduct, he/she must inform the student without unnecessary delay of the alleged misconduct and provide the student the opportunity to respond before taking any action. Students suspected of academic misconduct, whether acknowledging involvement or not, shall be allowed to continue the course without prejudice pending disciplinary actions. If the faculty member takes no action within 10 days after informing the student, the allegations shall be considered dismissed.

The faculty member may take one or more of the following actions: alter a grade or assign a grade of "F" in the assignment, examination, or the course and/or recommend an additional sanction up to and including suspension and/or dismissal from the course. The action taken by the faculty member should be reported to their Department Chair/Director and the Instructional Office. The student so affected shall have the right of appeal through the Vice President of Academic and Student Affairs.

Second Level Resolution

Multiple offenses to academic misconduct WILL result in administrative withdrawal from the institution. The student so affected shall have the right of appeal through the Vice President of Academic and Student Affairs.

(Institutional Policies: Student Affairs Council: Series 400.00: 402.00 Academic Code Of Conduct)

Disability Services Program:

Cowley College, in recognition of state and federal laws, will accommodate a student with a documented disability. If you have a disability which may impact your work in this class and for which you require accommodations, please contact Mark A. Richardson, the Disability Services Coordinator, located in the Nelson Student Center Room 203 in order for arrangements of needed accommodations. Phone number: Main Campus – 620-441-5557 or North Campuses – 316-554-2724.

E-mail: richardson@cowley.edu

Grade Change/Appeal:

If a student is dissatisfied with a course grade issued by an instructor and believes the grade issued is incorrect, the student may use the following appeal procedures:

- The student shall, within one academic semester following issuance of the grade, confer with the instructor and outline the reason(s) the student feels the grade is incorrect.
- The instructor shall advise the student of the grade change-if applicable.
- If the student is not satisfied with the results of the conference, he/she may request a Student Grade Appeal Form in the office of the Vice President of Academic and Student Affairs or the Dean of North Campuses. A review conference shall be held within the semester that the appeal is filed. The Vice President of Academic and Student Affairs, or their designee, the instructor who issued the grade, the Chairperson of the department or the Instructional Director involved or their designee will comprise the committee. The Vice President of Academic and Student Affairs will issue a decision and notify the student in writing within ten (10) days following the review. This decision is final.

(Institutional Policies: Academic Affairs Council: Series 200.00: 263.00 Student Appeal of Course Grade)

Student Code of Conduct

Students attending Cowley College are expected to conduct themselves as responsible individuals at all times while on campus. Acts of incivility or other behavior which interferes with or detracts from the learning-centered environment are not acceptable. In addition, student actions which violate school policies or local, state, or federal laws are not tolerated and may result in dismissal from the college or other disciplinary action.

- Intoxicating Beverages and/or Illegal Drugs: No alcoholic or cereal malt beverages and/or illegal drugs shall be allowed on the campus or at school-sponsored functions.
- Tobacco: Smoking is not permitted in College facilities. This includes smokeless tobacco products.
- Dress and Appearance: Students are expected to be clean and dress within the limits of general trends of dress at this college. Additionally, dress must be in accordance with all laws pertaining to health, sanitation, and insurance.
- Classroom Expectations: Students are expected to behave in a civil and professional manner in the classroom. Instructors shall not permit the continued presence of disruptive behavior in class.
- Visitors and Children: Only students who are enrolled in classes are allowed to attend. Children and visitors must have prior approval from administration to attend class sessions. While on campus children and visitors must adhere to all school policies. All children under the age of 16 must be under direct supervision of a parent or guardian while on campus.
- Destruction of Property and/or Theft: Students are expected to respect the rights and property of other students, faculty, staff, etc.
- Student Identification Cards: All enrolled students at Cowley College are required to obtain a student ID card. Students must carry their current ID card with them at all times on campus.
- Electronic Devices: Cellular phones, pagers and other electronic devices shall not be used in a manner that causes disruption in the classroom, library or within any college-owned or college-operated facilities. This includes abuse of cellular devices with photographic capability. Utilizing these devices for the

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purposes of photographing test questions or other forms of academic misconduct or illegal activity is prohibited, as is photographing individuals in secured areas such as lavatories or locker rooms. Taking photographs of any individuals against their will is strictly prohibited.

(Institutional Policies: Student Affairs Council: Series 400.00: 403.00 Student Code Of Conduct)